



GRAMEEN COMMUNICATIONS

Telecom Bhaban (7th Floor), 53/1 Box Nagar
Zoo Road, Mirpur- 01, Dhaka 1216
Phone: 8021050-1, Fax 9005350

Request for Quotation-09/2020

Date-20-10-2020

Dear Concern,

Grameen Communications is looking forward to procure computer, Printer, Server and network accessories with the following specifications in the list furnished in page no 02.

It would be highly appreciated if your honor could submit quotation according to the specifications. Detailed may be obtained from our website-www.grameencommunications.org

In this regard Grameen Communications is inviting quotation vide this short notice RFQ from the prospective bidders, response vide sealed/e-mail to tender@grameen.com quotations need to be submitted latest by 27th Oct-2020.

General information for bidders:-

Company Name:	Grameen Communications
Company Address:	Telecom Bhaban (7th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.
Website:	www.grameencommunications.org .
Main Products/Services:	Micro Credit Software/IT Enables Services.
Site location:	Telecom Bhaban (7th Floor), 53/1 Box Nagar Zoo Road, Mirpur- 01, Dhaka 1216, Bangladesh.

Terms and conditions for tender: -

1. Tender shall be dropped in our office or by email: tender@grameen.com till **3.30 P.M by 27th Oct -2020.**
2. Tender will be opened in presence of the party (if any) in the same date at **4.00 P.M.**
3. The authority holds the right to reject any or all the items tender without assigning any reason whatsoever.
4. Should have to deliver the products/services in the time mentioned in the purchase/work order.
5. Payment will be made within 15-20 working days from the date of delivery completion.
6. Income tax & VAT will be deducted as per Government rules.
7. 1% of total bill will be kept as an earnest money deposit for warranty period provided items.
8. Penalty may be imposed in case of any deviation from the terms and conditions of the purchase/work order.

With best regards,

(Md.Muradul Hasan)
Member Secretary
Grameen Communications Purchase Committee.
tender@grameen.com
Cell # 01717-576944

Note: For further queries, simply contact us

List-1 (Computer Accessories)

Sl.	Item's Name	Quantity
01	Mother Board 7th Gen 250 series	10
02	Battery 12V 7Ah	30
03	DVD (Blank)	50
04	Head Phone	05
05	RAM 4GB DDR 4 For Desktop	10
06	HDMI Converter	20
07	LAPTOP Core i3 / Core i5(RAM 8GB, HDD 1TB, 14" / 15") ASUS/DELL/HP	05
08	Laptop/tools Carrying Bag	10
09	Laptop-Hard Disk 1TB	10
10	Laptop- RAM 4GB DDR 4	05
11	Laptop Battery	05
12	Laptop Keyboard	05
13	Laptop LCD Panel 14.6"	02

(Md. Muradul Hasan)
Member Secretary
Grameen Communications Purchase Committee.
Cell # 01717-576944